



Mountain View School District #244 Board of Trustees Meeting Minutes

Monday, October 19, 2020 5:30 P.M.
District Office Conference Room, Grangeville, ID

Call Meeting to Order / Pledge of Allegiance

Chairman Warden called the meeting to order at 5:30 P.M. Other board members in attendance were Brad Lutz, Pam Reidlen and Melisa Kaschmitter. Casey Smith was absent.

Information Agenda

Reports will cover day to day school events as well as topics that may arise throughout the month. No action will be taken on reports.

Maintenance Supervisor Report

Maintenance Director Reuter reported that additional sanitizing equipment for COVID19 has been placed in use, HVAC systems are being renovated using in house staff, outdoor lighting replacement is underway.

Administrator Reports

Principals Miskin, Uptmor and Rodriguez reported on current events and activities in the schools; Technology Director Rodriguez reported the laptops for teachers have been delivered; there are still some assistive devices needed.

Superintendent Report

Superintendent Fiske reported there is a lot of board policy work to do, provided updates on the COVID19 related processes and the ongoing lack of substitutes, there is nothing new regarding the property located near Kamiah, Grangeville's Head Custodian is retiring and a replacement is being sought, the Leadership Team continues with monthly meetings reviewing achievement goals that then impact administrators

Trustee Reports as Necessary

Chairman Warden reported on the ISBA regional meeting and resolutions that may become the focus of legislation this season. The ISBA annual conference will be a virtual event held November 9-12, 2020 and workshop sessions will be archived for viewing up to 30 days after the convention closes. Networking workshops are to be held each evening, regional meetings and the business meeting can also be attended. By consensus the board agreed to vote as a district with the trustees voting as a team at the ISBA business session. Warden serves on the ISBA Executive Committee and will learn how the voting takes place.

Public Input Session - Please refer to Procedure and Ground Rules for Public Input.

Audience may address the board. (Members of the audience are required to sign in with the Clerk and indicate their topic. As a courtesy to others, remarks should be limited to three minutes.)

There were seven staff members/patrons in attendance at this time and input was received from the individuals signed up for the session.

Action Item - Unfinished Business - None

Action Item - New Business Consent Agenda (to be approved in one motion)

- 1) Minutes of Previous Meeting**
 - a) September 21, 2020 Regular Board Meeting**
- 2) Non-resident Open Enrollment Request(s) - None**
- 3) In Lieu of Transportation/Room and Board Requests**

A motion to approve the items listed in the Consent Agenda was made by Brad Lutz, seconded by Melisa Kaschmitter and was approved unanimously.

Action Item - New Business

1) 6-30-20 FYE Audit Report – Presnell Gage, PLLC

Tom Luper, CPA with Presnell Gage, PLLC reported that the purpose of an independent audit is to confirm to the Board of Trustees that the financial information they are receiving throughout the year is accurate. He noted that no adjustments to the district prepared financial information were necessary and all final accruals were provided by Business Manager Hogg with no corrections needed. He added that the firm may format the statements differently, but the statements contain the same financial amounts as originally prepared by the district. It is a good report. He then offered the firm's services if Trustees had concerns in any areas and provided contact information for himself and the partner on the account. They have issued a positive opinion on the fund financial statements and a qualifying opinion on the GASB 34 statements displayed on pages 13-14. Regarding the General Fund carryover, the minimum amount that Presnell Gage recommends is 60 days. The district's General Fund reflects 38 days. The district needs the ability to make it through the down times reminding trustees that the Secure Rural School funds have not been renewed and can come and go. It takes a combination of the General Fund and the Federal Forest Reserve Fund carryover amounts to meet the 60 day minimum for cash flow purposes plus carryover amounts needed for specific programs. The School Lunch Fund had a record carryover of \$57,030 for the 2019-20 year.

Mr. Luper requested the Board's approval to release the report to the Federal Audit Clearinghouse, etc. A motion to accept the audit report as presented and to authorize its release as necessary was made by Brad Lutz, seconded by Melisa Kaschmitter and passed unanimously.

2) New Hires

A motion to accept the new hires as recommended was made by Pam Reidlen and seconded by Melisa Kaschmitter. The motion carried.

3) Revise Elk City 20-21 Calendar

Superintendent Fiske explained the need for a change to Elk City's current calendar due to some professional development being provided by the School Wide Improvement grant which will shift one day of student instruction to the next week. A motion to approve the change as described was made by Pam Reidlen and seconded by Melisa Kaschmitter. The motion carried.

4) ISBA Bylaw Changes

Two changes are being proposed, one to the rotation of officers on the ISBA executive committee between large and small districts and another on the factors used in the calculation of ISBA dues for member districts. Following a description of these two bylaw change proposals, a motion that MVSD #244 be listed as a sponsor or a supporter of these proposed changes was made by Pam Reidlen and seconded by Melisa Kaschmitter. The motion carried.

5) Alternative Authorization – Content Specialist - Adrian Wilkins, K-8

A motion was made by Melisa Kaschmitter with a second by Brad Lutz to declare that an area of need exists in Mountain View School District #244 for a K-8 teacher and an Emergency Provisional Authorization is being requested for Adrian Wilkins. The motion passed unanimously.

6) Consider December Meeting Date Change

N/A

7) Policy Adoption – 1st Reading:

- **1100 – Membership**
- **1110P – Candidate Edification**
- **1120P – Oath of Office**
- **1205 – School Board Powers and Duties**
- **1260 – Authorization of Signatures and Electronic Signatures**
- **1405 – School Board Use of Email and Social Media**
- **1420 – Trustee Expenses**
- **1500 – Board Meetings**

- 1500P – Board Meeting Procedure
- 1525 – Board Meeting News Coverage
- 1650 – New Board Member Workshop RW to review....
- 1700 – Waivers of State Board of Education Rules
- 1701C – COVID-19 Emergency Policies
- 3085 – Sexual Harassment, Discrimination and Retaliation Policy
- 3085F – Notice of Investigation and Allegation Template
- 3085P – Title IX Sexual Harassment Grievance Process

Superintendent Fiske gave a brief explanation / summary of each policy/procedure and/or Form and will review for the second reading as needed. By consensus these will move to a second reading.

The Board went to Executive Session.

8) Action Pertaining to Labor Contract Matters (Executive Session Item)

None

The Board went to Adjournment

Executive Session IC 74-206 (j) To consider labor contract matters authorized under section 74-206A(1)(a) and (b), Idaho Code. (A motion for board action may be forthcoming after the board comes out of Executive Session and enters into Open Session. The possible Action Item is identified in New Business Item 8).

At 7:25 PM a motion was made by Brad Lutz and seconded by Melisa Kaschmitter to enter into executive session pursuant to IC 74-206 (j) **To consider labor contract matters authorized under section 74-206A(1)(a) and (b), Idaho Code.**

Chairman Warden called for an individual vote which was as follows:

Brad Lutz	Aye
Pam Reidlen	Aye
Melisa Kaschmitter	Aye
Rebecca Warden	Aye

Executive Session Time Stamp:

7:25 PM - Motion, voting, room cleared/virtual meeting device logout

7:26 PM - Begin session on labor contract matters for 2020-21 Negotiated Agreement

8:27 PM - Executive session ended at 8:27 PM and the meeting resumed in open session.

The Board went to New Business 8)

Adjournment

The meeting adjourned at 8:27 PM.

School Board Chairman

School Board Clerk

**Next Board Meeting is scheduled for Monday, November 16, 2020, 5:30 P.M.,
Clearwater Valley Elementary School Library, Kooskia, ID**