

RULES GOVERNING THE USE OF SCHOOL FACILITIES OR EQUIPMENT

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1. The school gymnasium, playfields, and other special purpose rooms are designed primarily for school purposes, and may be used without charge for meetings of pupils, for meetings for the benefit of teachers, for meetings and entertainment by teachers, parent-teacher associations and other organizations affiliated directly with the schools, and for entertainment for the benefit of the school given by student organizations recognized by school authorities. Such meetings shall have precedence over all others, and may be held by arrangement with the principal of the building, who shall assume responsibility therefore and either be present in person or be represented by a responsible teacher.
2. The use of school facilities by the public is permitted for meetings of an educational, patriotic, philanthropic, civic, musical, recreational, or social nature intended to promote the public welfare and not conflicting with the afore mentioned school uses or the regular work of the school. These meetings will be permitted only if sponsored by organizations within Mountain View School District #244. No political meetings will be permitted in the school auditoriums without specific approval by the Board.
3. The Board shall determine the rental rates and all rules for use of school facilities.
4. Application for public use of school accommodations shall be made on regular forms secured at the office of the Superintendent or from one of the building principals.
5. Applications shall be acted upon by the Superintendent, or a staff member designated by him/her, who may require any information of applicants, may reject any application and may cancel any permit previously issued.
6. The school building may not be used for private gain, nor by any group, which in the opinion of the Board advocates the overthrow or change of our government.
7. Whenever an auditorium or other room is used, sufficient supervision including police attendance, if necessary, shall be provided by those to whom the accommodation is granted to insure good order, the protection of property, the observance of these rules and regulations, the prevention of people wandering throughout the building or being on the school premises elsewhere than in the rooms engaged and their direct approaches.
8. As a general rule buildings should be vacated by 10:30 p.m. unless arrangements for a later closing time are made in advance.
9. The Board reserves the right to reject any or all applications for the use of buildings and other facilities.
10. The school kitchen and food service is established with government aid for the purpose of serving meals and snacks to school-age children in order that they may have good nutritious food. The use of the facilities for outside group dinners is to be discouraged, in as much as it works a hardship on the regular help, and is costly to the program. At least one of the regular staff must be in the kitchen at all times when the kitchen is in use. The manager is responsible for the equipment and food in the kitchen, therefore must be the only person with access to it. This person must be paid the federal minimum wage by the organization renting the facility.

11. SCHEDULE OF RENTAL FEES:

A. Senior High Cafetorium & Junior High Cafetorium:	
A performance to which admission is charged or a fee offered	\$ 75.00
No charge or fee	\$ 25.00
B. Senior High Gymnasium:	
A performance to which admission is charged or a fee offered	\$150.00
No charge or fee	\$ 50.00
C. Junior High Gymnasium:	
A performance to which admission is charged or a fee offered	\$ 75.00
No Charge or fee	\$ 15.00
D. Kitchens:	
No charge or fee	\$ 25.00

These charges may be added if it is necessary:

1. Auditorium Clean-up	\$ 25.00
2. Gym Clean-up	\$ 50.00
3. Supervisor-Teacher	\$ 10.00 per hour
4. Cook	\$ 6.00 per hour
5. Charge for using school equipment	
6. Liability Insurance	

DATE REVISED 10-14-85
Revised/Adopted 8/20/07

MOUNTAIN VIEW SCHOOL DISTRICT #244
714 JEFFERSON
GRANGEVILLE, IDAHO

DATE _____

AGREEMENT FOR THE USE OF SCHOOL FACILITIES:

Individual or organization seeking permission to use school facilities.

A statement of the nature of the function to be held. (civic interest, education, non-sectarian). Is admission to be charged? _____ is a free will offering to be taken? ___ Is the function to be open to the Public? ___ .

A. The exact Facilities sought:

___ Sr. High Cafetorium ___ Sr. High Gymnasium
___ Jr. High Cafetorium ___ Jr. High Gymnasium
___ Cafeterias

B. Special equipment needed as sound equipment, special light, projectors, screens, dressing room facilities, chairs ___ number

The exact dates and hours during which facilities are to be used to include time necessary to set up equipment or staging and to remove same and restore to normal, regular conditions.

It is understood that arrangements for the services of teachers or individual students is to be arranged between the organization using the facilities and the individuals. The administration accepts no responsibility for their performance or contribution.

Individuals or organizations using the facilities agree to provide adequate policing to safeguard school property.

The contracting party acting for itself or for an organization agrees to pay in advance _____; the fee agreed upon by the board of directors for the use of specific school facilities, and in addition the contracting party accepts responsibility for any damage to the facilities resulting from its use or occupancy.

Name of individual or agent

Name of contracting organization