

ADMINISTERING MEDICATIONS

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If a student must take medication during the school day, the following guidelines shall be followed:

Prescription Medications

1. The parent/guardian must submit a written request to this district if school personnel are being asked to administer medication.
2. The medication must be in its original container.
3. The student's name, prescription number, doctor, and directions must be clearly set forth on the container.
4. Students are permitted to keep and self-administer medication administered by way of a metered-dose inhaler for asthma or other life threatening respiratory illness, or by way of an epinephrine auto-injector for severe allergic reaction (anaphylaxis).

Non-prescription (over the counter) Medications

1. The parent/guardian must request in writing that non-prescription medication be given during school hours. Specific directions for administering the medication and the parent/guardian's signature must be received before any medication will be given to the student.
2. The medication must be in the original container and the student's name and directions for administering the medication must be written on the container.
3. Secondary school students (grades 7-12) may keep and administer their own medication, but they may bring only one day's supply of medication to school. A note from the parent/guardian should be on file in the office or in the student's possession stating the name of the medication, the reason for taking it, and the dosage.

Additional Guidelines

1. Medications shall be kept in a secured area in the school office (except inhalers or epinephrine auto injectors).
2. It is the student's responsibility to come to the office at the appropriate time to take his/her medication, unless the student has a disability and is unable to do so.
3. No medications, prescription or non-prescription, shall be dispensed by a teacher, secretary or other personnel to a student without written permission from parent/guardian.
4. Non-prescription medications, such as aspirin or Tylenol, will not be provided to students upon request. Students must supply their own medications.
5. Any medication which a student must have in case of emergency will be kept in an easily accessible location.

LEGAL REFERENCE:

Idaho Code Section 33-506(1)

Idaho Code Section 33-520

ADOPTED: March 16, 1998

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